

## **Internship Description**

### ***Overview***

Woodloch is providing Theatrical and Video Production Internships for 2012, Spring, Summer and Fall terms.

The intern will advance the following projects:

- Transfer, archival, and editing of all theatrical video to a digital format
- Development of a Interactive Guest Video Program
- Provide Theatrical Technical and Stage support for Festivals of the World
- Assist with professional theatrical equipment maintenance and installation
- Work in a live theatre production environment

Desired skills/resources:

- Background in theatre, film/video, or communications.
- Interpersonal Skills – ability to interface with resort guests and enhance the guest experience.
- Conducting professional business relationships; written and oral communication
- Computers, including MS Office (Word, Excel, PowerPoint), Photoshop, Final Cut or Premiere.
- Communications, Theater, Film, Video or related majors are encouraged to apply.

### ***Sponsor Organization***

Woodloch is one of the largest family resorts in the nation and hosts thousands of guests each week. Woodloch's philosophy is that everyone is treated like a guest in your own home and this extends to the staff as well. Management views its employees as being key to its success. The theatre location is referred to as the Woodloch Night Club and provides Las Vegas style shows, comedians, magicians, bands, and other acts for the guests.

**Position:** Theatrical and Video Production Internships

**Description:** The Woodloch intern will support the company's entertainment schedule by providing technical services, stagehand services, editing, and video production services. The internship all includes converting all past Woodloch video on various formats to a standardized digital format. This process may include editing, digitizing, cataloging, and archiving footage. The intern will also learn the theatre's systems including lighting, sound, special effects, and other equipment.

**Skills:** Applicants should have superior written and oral communication skills, as well as a working knowledge of MS Office, Photoshop, Final Cut, or Adobe Premiere. Theatre, Film, Video or related majors are encouraged to apply.

**Location:** Hawley, Pennsylvania

**Dates:** Spring, Summer, Fall 2012

**Hours:** Average 20 – 30 hours per week (can be flexible)

**Compensation:** Compensation available (depending on eligibility), plus academic credit (if applicable)

**Contact:** Anthony Manzione – 570.685.8041 or fax 570.685.8095

*Woodloch does not discriminate on the basis of sex, race, age, national origin, ethnic background, disability or any other characteristic protected by law.*